

Street Address: 11876 San Pablo Avenue, El Cerrito, CA 94530



Mailing Address: P. O. Box 660, El Cerrito, CA 94530

RENTAL LIST

***** APPLICATION PROCEDURE (PLEASE READ FIRST) *****

- Step 1: Check the exterior of property and the surrounding neighborhood. Do not disturb the occupants.
- Step 2: Set an appointment date and time with our office. Properties are shown by appointment.
- Step 3: Meet at our office at least 5 minutes prior to appointment time.
We are located in El Cerrito at 11876 San Pablo Avenue (Across from Home Depot parking lot).
You are required to provide your own transportation.
- Step 4: Prior to seeing the unit, you will be asked to complete the preliminary information form.
- Step 5: After seeing the interior of unit (if you want to rent the unit), you will be asked to complete items A through D:
- A. Complete the rental application.
 - B. Present your valid photo ID and Social Security card for verification.
 - C. Pay a processing fee of \$35.00 (cash or money order only and is non-refundable) for each adult applicant.
(Note: The processing fee is used to verify your source of income, credit history and rental record.
The information obtained is valid for three months and may be applied toward any available rental.)
 - D. Provide proof of income from all adults listed on the application.
- Step 6: Your rental application and the verified information will be submitted to the owner for approval.
- Step 7: If approved, the full move-in cost must be paid by certified funds prior to move in.

OFFICE HOURS: Monday-Friday (10:00 a.m. to 5:00 p.m.) Saturday-Sunday (Closed)

NOTES:

***** PROPERTIES AVAILABLE FOR RENT - Effective: 01 February 2016 - Page 1 *****

LOCATION	SIZE OF UNIT TYPE OF BUILDING	MONTHLY RENT SECURITY DEPOSIT	FEATURES
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Rental information is subject to change, correction or withdrawal and is from sources deemed reliable.
Therefore, O'Hanks Management, Inc. does not guarantee the validity of the rental information.
===== End of Residential Rental Listings - Equal Housing Opportunity =====